

**Jersey Job Club
Workshops
PASSAIC COUNTY
One Stop Career Center**

FEBRUARY

2019

**200 Memorial Drive
Paterson, NJ 07505
973-340-3400
1st Floor–The Quiet Room**

Visit us on the Web: www.pcwdc.org

If you missed or arrived late to any workshop, please call 973-340-3400 ext.7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Please call 973-340-3400 ext. 7200 to schedule appointment to attend desired workshop.</p>				<p><u>1</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>
<p><u>4</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:30PM - 3:30PM</p>	<p><u>5</u> The Right Career For You 9:30AM - 12:00PM Path To Employment 1:15PM - 3:15PM</p>	<p><u>6</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM</p>	<p><u>7</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>	<p><u>8</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>
<p><u>11</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:30PM - 3:30PM</p>	<p><u>12</u> The Right Career For You 9:30AM - 12:00PM Path To Employment 1:15PM - 3:15PM</p>	<p><u>13</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM</p>	<p><u>14</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>	<p><u>15</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>
<p><u>18</u> HOLIDAY</p>	<p><u>19</u> The Right Career For You 9:30AM - 12:00PM Path To Employment 1:15PM - 3:15PM</p>	<p><u>20</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM</p>	<p><u>21</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>	<p><u>22</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>
<p><u>25</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:30PM - 3:30PM</p>	<p><u>26</u> The Right Career For You 9:30AM - 12:00PM Path To Employment 1:15PM - 3:15PM</p>	<p><u>27</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM</p>	<p><u>28</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM MS Office Specialist Prep & Open Access 1:45PM - 3:30PM</p>	<p style="text-align: center;">Secure Your Future NOW!</p>