

**Jersey Job Club  
Workshops  
PASSAIC COUNTY  
One Stop Career Center**

**MAY  
2019**

**200 Memorial Drive  
Paterson, NJ 07505  
973-340-3400  
1<sup>st</sup> Floor–The Quiet Room**

**Visit us on the Web: [www.pcwdc.org](http://www.pcwdc.org)**

**If you missed or arrived late to any workshop, please call 973-340-3400 ext.7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Please call 973-340-3400 ext. 7200 to schedule appointment to attend desired workshop.</b>		<u>1</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM	<u>2</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM	<u>3</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM
<u>6</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:30PM - 3:30PM	<u>7</u> The Right Career For You 9:30AM - 12:00PM  Path To Employment 1:15PM - 3:15PM	<u>8</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM	<u>9</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM	<u>10</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM
<u>13</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:30PM - 3:30PM	<u>14</u> The Right Career For You 9:30AM - 12:00PM  Path To Employment 1:15PM - 3:15PM	<u>15</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM	<u>16</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM	<u>17</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM
<u>20</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:30PM - 3:30PM	<u>21</u> The Right Career For You 9:30AM - 12:00PM  Path To Employment 1:15PM - 3:15PM	<u>22</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM	<u>23</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM	<u>24</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM
<u>27</u> <b>Holiday</b>	<u>28</u> The Right Career For You 9:30AM - 12:00PM  Path To Employment 1:15PM - 3:15PM	<u>29</u> Network / LinkedIn 101 9:30AM - 10:30AM Top-Notch Resumes 11:00AM - 12:30PM Acing The Job Interview 1:30PM - 3:15PM	<u>30</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM	<u>31</u> MS Office Specialist Prep & Open Access 9:00AM - 12:00PM  MS Office Specialist Prep & Open Access 1:45PM - 3:30PM